



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	KHAIRUL ISLAM HIGHER EDUCATION SOCIETY'S, MAHARASHTRA COLLEGE OF ARTS, SCIENCE AND COMMERCE.
Name of the head of the Institution	Dr. Sirajuddin H. M. Chougale
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02223081664
Mobile no.	9821681570
Registered Email	principal@maharashtracollege.org
Alternate Email	sirajchougale@gmail.com
Address	246 A, Jehangir Boman Behram Marg, Bellasis Road,
City/Town	Mumbai
State/UT	Maharashtra

Pincode	400008																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr. Rakhshandah Aamir Hani																								
Phone no/Alternate Phone no.	02223081664																								
Mobile no.	9819002133																								
Registered Email	iqac.mahaclg@gmail.com																								
Alternate Email	rakshihani@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://www.maharashtracollege.org/assets/pdf/AQAR%202018-2019.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.maharashtracollege.org/assets/pdf/Academic%20Calendar%202019-20.pdf																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>75.95</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> <tr> <td>2</td> <td>B++</td> <td>2.88</td> <td>2017</td> <td>22-Feb-2017</td> <td>21-Feb-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	75.95	2004	16-Feb-2004	15-Feb-2009	2	B++	2.88	2017	22-Feb-2017	21-Feb-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
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1	B+	75.95	2004	16-Feb-2004	15-Feb-2009																				
2	B++	2.88	2017	22-Feb-2017	21-Feb-2022																				
6. Date of Establishment of IQAC	07-Jul-2009																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One day Workshop on CAS and API Calculations under the 7th Pay Commission	18-Jan-2020 8	46
Session on Soft Skills for the Non teaching Staffg	06-Mar-2020 3	53
Organised sessions for teachers to discuss the CAS form under the UGC 4th amendment implemented from June 2017 and provide the necessary guidelines	14-Feb-2020 2	26
Timely submission of AQAR	20-Mar-2020 0	0
Training given to Faculty regarding Use of RUSA Software	28-Oct-2020 3	52
Interactive session of final year students with Principal	26-Feb-2020 2	48
National Level Webinar on Guidance for UGC-NET/SET General Paper -1	18-May-2020 2	627
National webinar on Teaching with Technology	30-May-2020 2	811
National webinar on Teaching with Technology	15-Jun-2020 2	619
Four days Webinar for Principals New Principal as a Visionary CEO	11-Aug-2020 14	60
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	8
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Student Development and Teacher Assistance Activities, Guiding students and faculty to appear for Competitive examinations Creating Awareness to combat COVID19. Skill Enhancement Programmes conducted by the IQAC. Conducting Genderbased Programmes	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Mentorship Programme	Issues faced by students were identified and appropriate measures were taken for student improvement.
Updating College Website	The college website was updated to provide information related to Admission, Examination, Student Details, etc.
Promotion of Research	A good number of research papers were published by the faculty members in reputed journals.
Admission process	Implementation of Online Admission process for all courses online Payment option planning was done.
Introducing Online Teaching	A National Webinar on "Teaching with Technology" was conducted to introduce the teachers to different Online Teaching platforms.
ISR activities	Chalk boards were provided to colleges affected by Nisarg Cyclone. Food Distribution Programme was carried out during the Pandemic. A Webinar was

	organized on 'Mumbai Floods and finding solution with Citizen Participation'.
Value Education	A National Webinar was organized on 'Upholding Ethical Values During the Pandemic'. The IQAC conducted a Course on Value Education to instil strong moral values among students to make them better human beings.
Placement of Teachers	IQAC organized One day Workshop on 'CAS and API Calculations under the 7th Pay Commission'. 46 teachers participated in the workshop and benefitted from the presentations.
Skill Enhancement	A Session on 'Soft Skills' was organized for the benefit of Non - Teaching Staff Webinar on "Introduction of Data Analytics on Microsoft Excel" National Webinar on "Product Development And Consumer Psychology - The Key Drivers" Webinar on 'Introduction to Modern Landscaping and Business Opportunities' National Webinar on Intellectual Property Rights One Day National Level Yoga Training Session A Four-Day Webinar "New Principal as a Visionary CEO" was organized for the Principals to enhance their Administrative Skills.
Pursuance of CAS	IQAC organised a session for teachers to discuss the CAS form under the UGC 4th amendment implemented from June 2017 and provide the necessary guidelines. Applications of 19 teachers along with subject experts were sent to the University and response from the university was awaited.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Development Committee	01-Mar-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2021
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Date of Submission	16-Feb-2021
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Maharashtra College uses MIS (Management Information System) for smooth functioning and disseminating information to the stakeholders. MasterSoft Software is used for the process of admission management, fee collection, examination and result management. Students apply (register) online for admissions, applications are processed and merit lists are generated. Fee demand is created and on payment of fee, admission is confirmed. Add on module - Student Inquiry Management is for effective management of admission leads. This generates reports such as Registered Student List, Merit List (General, Category wise and Quota wise), Admission Register, Current Admission Position and Admission Cancellation Report. Parents/Students can pay fee online 24x7 via MasterSoft's FeePayr Portal using Debit/Credit card, Net Banking, e - Wallets, etc. from anywhere. This generates reports such as Fee e - Receipts, Fee Collection Reports, Outstanding Fee Reports, Daily Monthly Collection Registers, Student Fee Ledger, Late Fine Caution Money Report, Concession and Refund Reports. Examination ERP allows smooth functioning of internal examinations, Examination schedules - examination fees, hall ticket generation, processing of results and issue of marks lists. POWERSTUDENT a Mobile Application and web based information system is used to facilitate information within the institute and from the institute to other stakeholders. This system provides day to day details on the finger tip of Teachers, Parents and Students. The key features of Power Student app are Attendance Automation through Scannable Student ID Card and portable biometric machine, Information system which allows parents to check student's attendance and Daily Lecture schedule. App notification SMS is sent to Parents or Students for Attendance/Assignments</p>

/Activities/Important notices. To fulfil the functional requirements of the library SOUL 2.0.0.12 software is used. It consists of different modules submodules which take care of the different functionalities in library. SOUL 2.0.0.12 consists of the Acquisition Catalogue Circulation OPAC - Online Public Access Control Serial Control Administration software. The licensed Microsoft Teams was acquired for online teaching during COVID Pandemic. Teams of different classes were made and within each team, different channels with respect to subject combinations were made by teachers. Students and teachers can stay in touch and help each other using conversations and through meetings (lectures). Teachers can track student progress in their daily work using Assignments. Microsoft Teams is a digital hub that brings conversations, content, assignments, and apps together in one place, letting teachers create vibrant learning environments, Build collaborative classrooms and connect in professional learning communities. Online platforms like Microsoft Teams, Zoom were used to conduct webinars on relevant topics that served as a source of interaction between faculty and students of various institutes.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As our Institution is affiliated to University of Mumbai, it is governed by the overall guidelines and procedures framed by the University. Curriculum is framed by the Board of Studies members nominated from various colleges affiliated to University of Mumbai. Some of our teachers are members of Board of studies or members of syllabi committee. These members contribute to the curriculum design of the University. Our faculty members are also involved in different activities of university like paper-setting, moderation and assessment in their respective subjects that help in effective operation of the curriculum. The change in the syllabi of different subjects from time to time ensures that students are kept well informed on the rapidly changing socio-economic environment around the globe. The choice of subjects and number of languages offered at our institution reflects contemporary educational needs, relevant to the regional/ national demands. Thus the institution caters to the diverse interest of students through nineteen departments consisting of well qualified teachers in the Arts, Science and Commerce faculty. As per the prescribed University pattern, the college has adopted Choice based Credit

System (CBCS) for the undergraduate and post graduate programs. This system provides scope for projects and assignments. Teachers are encouraged to participate in syllabus revision workshop, seminars, conferences as well as to do research presentations at other affiliated colleges of the university that help in effective curriculum delivery. Many of our teachers go as Guest speakers to other colleges. Also Guest lectures are organized by different departments to facilitate the interaction of our faculty and students with professionals. The College has signed functional MoUs with other educational institutions to enhance such interactions. The various departments of our college organize study tours and industrial visits to bridge the gap between industry and academia. These interactions strengthen the involvement of teachers in curricular activities and result in benefitting the students of the institution. For effective implementation of the curriculum faculty members prepare 'Teaching Plan'. Every topic of the curriculum is assigned definite number of lectures. These teaching plans are reflection of the teaching time required for each module of the syllabus. The IQAC monitors the process of syllabus completion. At the beginning of the academic year IQAC distributes performa of daily teaching reports which are regularly checked by the HOD. These reports are then handed over to the IQAC at the end of the academic year. Field projects/ Internship are given in the form of add-on program like Life Long learning, Heremaps, IT integrated internships and so on. To inculcate business skills and to prepare them for job interviews, the Training and Placement Cell conducts training session for students. Students take up internship in industry to gain hands on experience. To inculcate leadership qualities among students number of management festivals are organised viz. playing of management game, case studies, management quiz, mock interview sessions, CV writing, soft skills etc. Number of certificate courses and vocational courses are available in the college in various areas.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Arabic Islamic Studies	NA	25/04/2020	10	Employability	Enhancement of Islamic Knowledge
Certificate Course in English	NA	06/08/2019	15	Employability	Improvement in English Speaking Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BA	English, Hindi, Urdu, Arabic, Islamic Studies, Pol Science, History, Sociology, Pyschology, Economic	10/06/2019
BCom	Commerce	10/06/2019
BSc	Physics, Chemistry, Botany, Zoology, Mathematics, Computer Science, Information Technology	10/06/2019
BMS	Management	10/06/2019
MCom	Management	26/08/2019
MSc	Botany, Information Technology	26/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	133	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course in Direct tax	06/08/2019	91
Certificate course in Basic Accounting Computerised Accounting	18/05/2019	29
Certificate Course in Calligraphy	24/09/2019	31
Certificate Course in Value Education	27/11/2019	64
Certificate Course in English	06/08/2019	17
Certificate Course in Arabic Islamic Studies	25/04/2020	116
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Life-long learning & Extension Activity	23
BSc	IT integrated Internship Popshot	4
BSc	IIT Bombay	9
BSc	Heremaps Map Creator tools	5

BSc	Heremaps Map Champion	3
BSc	Heremaps Map Community Program	9
BSc	IT integrated Internship Popshot	3
BSc	IIT Bombay	1
BSc	Heremaps Map Creator tools	6
BSc	Heremaps Map Champion	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Internal Quality Assurance Cell devised a feedback mechanism for students and Parents. A decision was taken in the meeting of Heads of departments that students with more than 50 percent attendance will be eligible for feedback survey. Accordingly students were identified but, due to outbreak of the pandemic. online feedback was administered. Considering that all parents may not be proficient in English, the feedback form for parents consisting mainly of open ended questions was translated in Urdu. Two separate Google forms were distributed to students, one covering administration and course content and the other related to performance of teachers. The students had to rate using 5 point scale from unsatisfactory to excellent. Feedback on administration included the facilities provided by the college such as library, canteen, common room, support from staff, grievance redressal mechanism, provision of financial aid and others. The section on course content covered aspects related to curriculum delivery, timely completion of syllabus, internal assessment system and handling of students difficulties in these matters. Students also rated their teachers on attributes like knowledge base, communication skills, sincerity, accessibility availability etc. Students also provided suggestions/ remarks. Qualitative analysis was done based on scores and suggestions received from students. The Principal conducted a verbal interaction with Third Year students, so that the outgoing students can have a free and candid discussion with the Principal and present their observations and recommendations freely.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	FYBA	262	287	237

BCom	FYBCom	262	278	247
BMS	FYBMS	72	75	65
BSc	FYBSc	240	190	174
BSc	FYBScCS	120	55	53
BSc	FYBScIT	72	74	71
MA	Islamic Studies	20	10	10

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2104	129	23	Nil	59

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
59	59	8	4	1	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the mentoring system is available with College. Mentors keep the track of academic performance and progression of the students. Every teacher is assigned upto 40 students for mentorship. Teachers maintain record of student's attendance obtained from Maharashtra College Mobile App. Academic performance of the student is traced as well. The mentors conduct timely face to face interaction with students and discuss their performance in class tests and home assignments. In these interactions, the teachers provide subject knowledge, guidance, motivation and information to the students about their educational and professional life. They also discuss career opportunities, nature of competitive exams in anticipation of rapidly changing society. The students with poor attendance records are identified and counselled. The reason for their poor performance is discussed and if required their parents are also called. At PG level, small size of class facilitates one to one guidance to the students that help in research and project work. Skill development workshops are conducted every year for employability enhancement of the students. Mentorship provides a platform for students to reveal their personal, psychological or financial problems which cannot be discussed in a regular class. Accordingly, the mentor addresses these problems and guides the students to take necessary corrective measures. If required, the student is directed to the Counsellor who is available in the college twice a week. Various activities like brainstorming sessions, extempore on innumerable themes, career guidance, project guidance, debate, presentations, case studies based on syllabus, Industrial visits, treks and so on are organized by the mentors. The focus is to render knowledge through innovative methods, to simplify the learning process and explore the hidden talents of students. The college provides a very conducive and cordial ambience for an informal mentoring through the student - teacher interface at various other levels. Over the years, this has developed a healthy relationship between the students and teachers. The students often approach their Heads of Departments or subject teachers with confidence in the staff room, departments. This approachability is facilitated through their interaction on social media platforms.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2233	59	1 : 38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
53	44	9	Nil	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Sirajuddin Chougale	Principal	Best Educationist Award awarded by International Institute of Education Management, New Delhi
2019	Dr Sirajuddin Chougale	Principal	Spotlightee 2019 awarded by Sanctuary Wildlife Awards

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	FYBA	I	24/10/2019	25/11/2019
BCom	FYBCom	I	24/10/2019	25/11/2019
BSc	FYBSc	I	24/10/2019	25/11/2019
BA	SYBA	III	24/10/2019	25/11/2019
BCom	SYBCom	III	24/10/2019	25/11/2019
BSc	SYBSc	III	24/10/2019	25/11/2019
BMS	FYBMS	I	24/10/2019	25/11/2019
BMS	SYBMS	III	24/10/2019	25/11/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines of Mumbai University the institution has appointed College examination Committee with the Chairman as in-charge for the smooth conduct of Examinations. Our college adopts the pattern and schedule of

examination given by the University. Choice based credit system (CBCS) is followed where the exams are conducted semester wise. Orientation programmes are conducted to inform students about examination pattern, schedule and regulations. Along with written papers, students are assigned projects, tests and assignments. At the time of submission of projects/ practicals, viva-voce is conducted to assess the understanding of student. Preliminary examinations are conducted at the institutional level to prepare students for the University exams. Class tests are conducted at departmental level for regular evaluation of students. Additional exams are scheduled for students who are unable to appear for regular exams due to medical reasons or participation in sports, cultural, NCC, NSS activities. Students who are unsuccessful in clearing regular exams are given an opportunity to appear for ATKT exams which are conducted twice in a year semester wise. As per University guidelines, assessed paper are moderated and moderator's feedback is also taken to keep transparency in assessment. The facility of revaluation by an external examiner is provided to students who are not satisfied with their marks/ assessment. The college has an Unfair Means Committee which looks into the matters related to unfair means used by the students during their examination. The results of each program are analysed to evaluate the overall performance of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared regularly before the commencement of the new academic year through consultation with the Principal, Heads of Departments, Examination committee and other associations. It is a very useful document, which contains the most important dates that provide guidance to various stakeholders of the institution. Hence it becomes necessary to upload this document on the college website which is done regularly. The academic calendar provides relevant information pertaining to teaching dates, examination dates, co-curricular activities, extracurricular activities semester based examinations, supplementary examinations, semester end meetings, etc. The main purpose of deciding these dates in advance is to enable the departments to plan for their own department programmes and events. It also helps the students to plan their academic and extracurricular activities. Before the commencement of every semester, respective departments prepare a detailed study plan that includes the number of classes allotted to each course. On the basis of this, consolidated timetable of every faculty is prepared. Each department designs their departmental timetable and the Head of Department allots lectures and practicals to individual teachers according to their workload. The effectiveness of the process is maintained through careful monitoring by the Principal/Vice-Principal. The Principal/Vice Principal see to it that all departments follow academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.maharashtracollege.org/pos-psos.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Arts	BA	Arabic	3	3	100
Arts	BA	Islamic	16	16	100

		Studies			
Arts	BA	English	21	21	100
Science	BSc	Botany	21	21	100
Science	BSc	Chemistry	37	37	100
Science	BSc	Information Technology	63	63	100
Commerce	BCom	Commerce	173	171	99
Science	MSc	Information Technology	18	18	100
Commerce	MSc	Management	17	17	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.maharashtracollege.org/feedback.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1	University of Mumbai	45000	0
Minor Projects	1	University of Mumbai	50000	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Webinar on Intellectual Property Rights	IQAC	26/06/2020
Workshop on Mental Health (as a part of the MoU with Lalaajpat Rai College)	IQAC and Department of Psychology	18/02/2020
Tapping Creative Start Up: A Step toward Atmanirbhar Bharatin Collaboration with Maha CARE Incubation Centre	Training and Placement Cell	15/07/2020
Project on New Product Development (BMS)	Dept of BMS	22/07/2020

National Webinar on Product Development And Consumer Psychology - The Key Drivers	Dept. of CS and IT and IQAC	14/05/2020
Webinar on 'Introduction to Modern Landscaping and Business Opportunities'	Dept of Botany and IQAC	20/06/2020
Interview Techniques	Training and Placement Cell	11/01/2020
Career Plan and Cracking Interview	Training and Placement Cell	13/01/2020
Job Interview Training	Training and Placement Cell	14/01/2020
Professional Attire and Grooming	Training and Placement Cell	15/01/2020
Art of Cracking an Interview	Training and Placement Cell	16/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
New Dimensions of Chemistry	Dr. Julekha Shaikh	Dept. of Chemistry Wilson College in collaboration with University of Mumbai and Association of Chemistry Teachers	01/02/2020	Paper Presentation
Solar Power Plant	Dr. Sirajuddin Chougale	Sanctuary Wildlife Awards	20/12/2019	Environment Consciousness
Advanced Materials	Dr. Poonamlata Yadav	Dept. of Physics, The Institute of Science, Dr. Homi Bhabha State University, Mumbai	04/03/2020	Poster Presentation
Academic Performance	Ansari Nimrah	University of Mumbai	30/05/2019	Highest Marks in Physics
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Dept. of IT and Computer Science	Heremaps Map Creator Tools	Maharashtra College	Internship programme	Educational	10/06/2020

Dept. of IT and Computer Science	Heremaps Map Champion	Maharashtra College	Internship programme	Educational	25/03/2020
Dept. of IT and Computer Science	Heremaps Map Community Program	Maharashtra College	Internship programme	Educational	01/02/2020
Dept. of IT and Computer Science	IIT, Mumbai	Maharashtra College	Internship programme	Educational	14/12/2020
Dept. of LifeLong Learning and Extension	Food Festival cum Exhibition	University of Mumbai	Annapurna Activity	Educational	19/12/2019
MAHA CARE	Tapping Creative Start Up: Step Toward Atmanirbhar Bharat in Collaboration with Maha Care Incubation center.	Maharashtra College of Arts, Science and Commerce, Mumbai	My AR Teacher	Educational	23/10/2019
Dept. of IT and Computer Science	IT Integrated Internship Popshot	Maharashtra College	Internship programme	Educational	01/07/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	5	Nill
International	Physics	1	Nill
International	Zoology	6	Nill
International	Economics	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
IT	3
Urdu	1
Arabic and Islamic Studies	1
Zoology	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Reducing agent free synthesis of palladium nanoparticles using Schiff base complex and study of its catalytic activity towards reduction of p-nitrophenol to p-aminophenol	Julekha A. Shaikh	Nano-Structures Nano-Objects	2019	5.6	Maharashtra College of Arts, Science Commerce, Mumbai	2
Investigation of optical and electrical properties of multilayer thin films of ZnSe/ZnTe/CdSe	Riyaz A Dar, Y.C.Sharma, P.Ansari	International Journal of Advanced Science and Technology	2020	0	Maharashtra College of Arts, Science Commerce, Mumbai	Nil
Investigation of optical and structural properties	Riyaz A Dar, Y.C.Sharma, P.Ansari	International Journal of Advanced Science and	2020	0	Maharashtra College of Arts, Science Commerce,	Nil

of multilayer thin films of Cadmium Selenide		Technology			Mumbai	
Investigation of optical and electrical properties of multilayer thin films of ZnTe/CdSe	Riyaz A Dar, Y.C.Sharma, P.Ansari	International Journal of Advanced Science and Technology	2020	0	Maharashtra College of Arts, Science Commerce, Mumbai	Nil
Morpho-histochemical adaptations of the digestive tract in Gangetic mud-eel Ophichthys cucchia (Hamilton 1822) support utilization of mud-dwelling prey	Verma, C. R., Gorule, P. A., Kumkar, P., Kharat, S. S., Gosavi, S. M.	Acta Histochemica	2020	0	Maharashtra College of Arts, Science Commerce, Mumbai	Nil
Length-weight Relationships and Condition Factor of Five Marine Finfish Species from Parangipettai (Tamil Nadu) and Mumbai (Maharashtra) Coast of India.	Mahadevan, G., Gosavi, S. M., Murugesan, P.	Thalassas: An International Journal of Marine Sciences	2020	0	Maharashtra College of Arts, Science Commerce, Mumbai	Nil
The Reproductive Biology of Pachypterus	Gosavi, S. M., Sanjay Kharat,	Asian Fisheries Science	2020	0	Maharashtra College of Arts,	Nil

s khavalchor (Kulkarni, 1952) in the Pancha ganga River of the Western Ghats, a B iodiversit y Hotspot in India	Sandip Tapkir, Pradeep Kumkar				Science Commerce, Mumbai	
Osteolog ical descr iption of Indian Skipper Frog Euphlyctis cyanophlyc tis (Anura: Di croglossid ae) from the Western Ghats of India	Pankaj A. Gorule, Sanjay S. Kharat, Gosavi, S. M., Chandani R. Verma	Journal of Threatened Taxa	2020	0	Maharash tra College of Arts, Science Commerce, Mumbai	Nil
Act now before its too late: Copper exposure drives che mo-ecology of predato r-prey dynamics of freshwater common spiny loach, Lep idocephali chthys thermalis (Valencien nes, 1846)	Gosavi, S. M., Sandip D. Tapkir, Pradeep Kumkar, Chandani R. Verma, Sanjay S. Kharat	Environm ental Research	2020	0	Maharash tra College of Arts, Science Commerce, Mumbai	Nil
Growth, Condition, Mortality and Exploi tation Status of Elongated Mudskipper	Mahadevan, G., Gosavi, S. M., Murugesan, P.	Thalassas: An Interna tional Journal of Marine Sciences	2020	0	Maharash tra College of Arts, Science Commerce, Mumbai	Nil

, Pseudapo cryptes elongatus (Cuvier, 1816) from Indian Sundarbans Mudflats: Implicatio ns for Fisheries Management , Aquacult ure and Co nservation						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Growth, Condition, Mortality and Exploitation Status of Elongated Mudskipper, Pseudapo cryptes elongatus (Cuvier, 1816) from Indian Sundarbans Mudflats: Implications for	Mahadevan, G., Gosavi, S. M., Murugesan, P.	Thalassas: An International Journal of Marine Sciences	2020	5	Nil	Department of Zoology, Maharashtra College of Arts, Science and Commerce
Act now before its too late: Copper exposure drives the eco-ecology of predator-prey dynamics of freshwater common spiny loach, Lepidocephali chthys the	Gosavi, S. M., Sandip D. Tapkir, Pradeep Kumkar, Chandani R. Verma, Sanjay S. Kharat	Environmental Research	2020	5	Nil	Department of Zoology, Maharashtra College of Arts, Science and Commerce

rmalis, (Valenciennes, 1846)						
Osteological description of Indian Skipper Frog <i>Euphlyctis cyanophlyctis</i> (Anura: Dicroglossidae) from the Western Ghats of India	Sanjay.S. Kharat, S. M., Chandani R. Verma	Journal of Threatened Taxa	2020	5	Nil	Department of Zoology, Maharashtra College of Arts, Science and Commerce
The Reproductive Biology of <i>Pachypterus khavalchor</i> (Kulkarni, 1952) in the Panchaganga River of the Western Ghats, a Biodiversity Hotspot in India	Gosavi, S. M., Sanjay Kharat, Sandip Tapkir, Pradip Kumkar	Asian Fisheries Science	2020	5	Nil	Department of Zoology, Maharashtra College of Arts, Science and Commerce
Length-weight Relationships and Condition Factor of Five Marine Finfish Species from Parangipettai (Tamil Nadu)	Mahadevan, G., Gosavi, S. M., Murugesan, P.	Thalassas: An International Journal of Marine Sciences	2020	5	Nil	Department of Zoology, Maharashtra College of Arts, Science and Commerce
Morpho-histochemical adaptations of the digestive	Verma, C. R., Gorule, P. A., Kumkar, P.,	Acta Histochemica	2020	5	Nil	Department of Zoology, Maharashtra College of

tract in Gangetic mud-eel Ophichthys cuchia (Hamilton 1822) support utilization of mud-dwelling prey	Kharat, S. S., Gosavi, S. M.					Arts, Science and Commerce
Reducing agent free synthesis of palladium nanoparticles using Schiff base complex and study of its catalytic activity	Julekha A. Shaikh	Nano-Structures Nano-Objects	2019	14	2	Department of Chemistry, Maharashtra College of Arts, Science and Commerce
Investigation of optical and electrical properties of multilayer thin films of ZnSe/ZnTe/CdSe	Riyaz A Dar, Y.C.S harma, P.Ansari	International Journal of Advanced Science and Technology	2020	4	Nil	Department of Chemistry, Maharashtra College of Arts, Science and Commerce
Investigation of optical and structural properties of multilayer thin films of Cadmium Selenide	Riyaz A Dar, Y.C.S harma, P.Ansari	International Journal of Advanced Science and Technology	2020	4	Nil	Department of Chemistry, Maharashtra College of Arts, Science and Commerce
Investigation of optical and electrical properties of multilayer	Riyaz A Dar, Y.C.S harma, P.Ansari	International Journal of Advanced Science and Technology	2020	4	Nil	Department of Chemistry, Maharashtra College of Arts, Science

thin films of ZnTe/CdSe					and Commerce
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	142	404	50	96
Presented papers	Nil	3	Nil	Nil
Resource persons	1	5	Nil	16
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Relief Fund raised for Nisarg Cyclone affected people in Konkan area in the month of July 2020	Maharashtra college and Anjman Dardemandan Talim-o-Taraqqi Trust, Mahad	3	25
Distribution of Food packets during Covid 19 lockdown	Maharashtra college and Anjman Dardemandan e Talim wa Taraqqi, Mahad	30	40
Education kit Distribution Drive to Nisarga Cyclone hit area Distribution of Green Chalk Boards distributed 8 schools 27th and 28th June, 2020	Maharashtra College of Arts, science and Commerce and Association of Non-Government Colleges, Mumbai	1	Nil
World Environment Day-5th June 2019	NCC Girls Unit	1	32
Tree plantation	NCC Girls Unit	1	58
Swachhata Pakhwada 18th September to 2nd October 2019 -	NCC Girls Unit	1	20
PLASTICFREE CAMPUS (3DAYS).	NSS Unit of Maharashtra College	1	18
HUMAN CHAIN WALKATHAN TO	NSS Unit of Maharashtra College	1	24

PTOMOTE SWACCH BHARAT			
National Level webinar on Safety and self Defense, 4th June 2020	NCC Girls Unit and IQAC	3	699
Seminar on Plastic waste management, 13 December, 2019	NCC, Boys Unit of Maharashtra College	2	54
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Screening of Ted talk	The Sociology Association	prevailing patriarchy system in our society by Kamla Bhasin	2	22
Document Verification Camp	IQAC and NGO Star Foundation	Verification camp to meet the needs of CAA	2	35
Virtual Panel discussion	IQAC	Virtual Panel Discussion on "Impact of Covid-19 on campus Placement and Corporate Performance"	10	457
Guest lecture	WDC and ICC	Issues of women at Workplace on Issues of women at Workplace	68	9
Webinar	Sarus Nature Club and IQAC of Maharashtra college	Mumbai Floods Finding Solution With Citizens Participation Mission Green Mumbai Founder	6	150

		'Mr.		
Environmental Literacy Quiz	Sociology Association with IQAC	Online Quiz	2	264
Camp for Domicile and Passport creation	Training and Placement Cell of Maharashtra College in collaboration with Students Forum has organized domicile certificate camp	Domicile and Passport Making Program for students of Maharashtra	4	300
Guest lecture	ICC with Advocate Sundus Shaikh, Advocate in Bombay High Court	GL on Sexual harassment at work place	3	82
Workshop on 'Mental Health'	WDC, IQAC and Lala Lajpat Rai College Dr Yusuf Matcheswala, Renowned Psychiatrist and Professor of Psychiatry.	Interactive Talk on Mental Health'	3	45
National Webinar on Corona Pandemic Issues and Challenges Related to	IQAC with Dr. Aslam Parvaiz, Former Vice Chancellor, MANUU. He is also the Director, Islamic	Motivational and Advisory Talk	10	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Symposium and Hands on training on 'Foldscope- Magnify your Curiosity' Organised by Dept. of Botany in collaboration with G.M. Momim College	159 participants	As a part of UGC major project	6
JOB FAIR 18th January, 2020	150 students were given the Letter Of	Maharashtra College of Arts,	7

Organised by TPC	Intent (LOI)	Science and Commerce	
School Visit by Dept. of Economics to Anjuman Islam's Abdus Sattar Shuaib School	Students of Dept. of Economics	NA	4
Lab tour organized by the Dept. of Chemistry for students from Beigh Mohammad School	Students and teachers of Dept. of Chemistry	NA	4
Entrepreneurship Competition, "Tapping Creative Start Ups - A Step towards Atmanirbhar Bharat."	25 participating teams	Maharashtra College	6
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Educational and training for placement	'ERP' certificate course	Mr Zubair Shaikh, ,Mr. Abhiram Athavle -DACK Lead,Western region and Here Community program Incharge and Ms Apoorva Mulani C.E.O Popshot.	24/10/2019	10/11/2019	23
Internship Programme	Pop Shot Internship Programme	Dept. of CS and IT and Pop Shot	01/07/2019	31/08/2019	07
Placement Drive	Pool Campus Placement Drive of "Silverlink Technologies "	Dept. of Cs and It and "Silverlink Technologies	16/12/2019	16/12/2019	45

JOB FAIR Training Program 11 to 17 th January, 2020	Pre Interview Preparation: Training and Mock interview	Mr. Altaf Dahlan: Mr. Zubair Shaikh:	11/01/2020	17/01/2020	40
Campus Placement Drive	Infosys Limited Pool Campus Drive	Infosys, Pune Pool Campus Drive for B.Sc I.T and C.S students from batch 2019	26/02/2020	27/02/2020	500

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Lala Lajpatrai College of Commerce and Economics.	05/12/2019	To make environment consciousness and pro green in concrete jungle.	253
Three Dexter Education Pvt. Ltd	17/02/2020	To provide technical assistance and lab visit To learnt about various manufacturing processes from this visit. The company is the vendor of 3D printers and manufacturing	45
Lala Lajpatrai College of Commerce and Economics.	08/02/2020	To ensure mental well being of teachers	49
Anjuman-Dardmandane Talim-o-Tarakki Trust, Mahad	18/07/2019	To provide financial aid to the cyclone hit people and Provide food and help the needy during pandemic lockdown	50

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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5	5.53
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4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0.0.12	Partially	2.0.0.12	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25630	1511690	436	54795	26066	1566485
Reference Books	51233	3654788	30	32792	51263	3687580
Journals	83	108888	33	54661	116	163549
Digital Database	Nill	Nill	1	5900	1	5900
CD & Video	180	Nill	Nill	Nill	180	Nill
Weeding (hard & soft)	19274	Nill	Nill	Nill	19274	Nill
Others (specify)	22670	1794199	883	95906	23553	1890105
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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Prof Ismail H Popatia	ismile academy	Youtube Channel	10/06/2020
Dr. Nilima Dixit	Power point presentation	Microsoft MS Team	05/09/2020
Dr. Mayuri Joshi	Lanthanide	Youtube channel	29/08/2020
Prof. Satish Bhalerao	Organization of work	Google form	13/12/2019
Dr. Mayurakshi Mitra	Paper VII Romantic Literature	Google classroom	08/09/2020
Dr. Julekha Shaikh	Assignments	Google Classroom	30/03/2020
Dr. Julekha Shaikh	Internal Examination	Google Forms	15/04/2020
Dr. Julekha Shaikh	Power point Presentation	Slideshare	20/04/2020
Dr. Poonamlata S. Yadav	Physics Quiz Competition	Google Form	28/04/2020
Prof. Rehana Vadgama	Quiz on the Poetry	MS Team	13/10/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	240	182	230	2	7	25	24	50	0
Added	6	0	6	0	0	0	6	0	0
Total	246	182	236	2	7	25	30	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Prof Ismail H Popatia: Electronic Lectures Series	https://www.youtube.com/playlist?list=PLbszJxGNO2717DvT5VhRylogDaj9SE4UP
Prof Ismail H Popatia :Artificial Intelligence Series	https://www.youtube.com/playlist?list=PLbszJxGNO2717DvT5VhRylogDaj9SE4UP

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
10	11.45	3.5	2.85

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college campus accommodates two buildings, a seven storeyed main building and two-storey Annex Building with mezzanine floor. The College Hall with a capacity of 400 seats is situated on the ground floor. Near the main entrance, there is a security cabin, multi-purpose window and book-stall for the convenience of students. An air conditioned, noise free, well-equipped designated room for IQAC is on the first floor. The college office situated on second floor has separate cabins for Registrar, Head Clerk, Accountant and all junior clerks. It is equipped with photocopy machine, personal computers, printers, cupboards, water filters and other amenities. The college campus is CCTV monitored from the Principals office. A separate Examination Committee Office is functional, for University and college Examinations. A Girl's Common Room is also situated on the second floor. Attached washroom, filtered drinking water, sanitary napkin dispensing machine, notice display boards, mirror and proper furniture to cater to needs of female students are some important features of the Girl's Common Room. There are in all 26 class rooms available from first to seventh floor. Well-equipped Chemistry, Physics and Biology laboratories are situated on fourth, fifth and sixth floor respectively. These consist of updated and relevant infrastructural facilities including computers, printers, LCD projectors, required instruments and staff common rooms. The college library is situated on the seventh floor. Library comprises of reading rooms, nine cabins, stacks for stocking books, seating arrangement for students, catalogue cabinets containing catalogue cards arranged according to author, title and subjects. Reading room and cabins can accommodate 300 students at a time. The cabins along with the reading room are used as group discussions and lectures. The library has its own computer and photocopying machine. The librarian is assisted by a competent and well-trained staff to manage the library. College auditorium is situated on the ground floor of the building with decent, fully air conditioned noise free auditorium accommodating an audience of 100 people has been constructed. It has all the features of an ideal auditorium with perfect light and sound system, LCD projector, screen, and well-designed permanent dais. It is an appropriate venue for important guest lectures, documentary film show and small functions and presentations. College auditorium is not only used for different departmental activities of the college, but also is available for different NGO's in association with any department of our college. Information technology and Computer Science department have five well equipped computer labs and one especially created computer lab for commerce faculty. The annex building also houses a Gymkhana constructed on its terrace to cater to physical well being of the students and the staff. . It houses some indoor games like Table Tennis, Carrom and Chess. The students practice sessions and competitions are organized regularly. With all the constraints and limitations, the institution has been trying its best to make optimum utilization of the available resources and it can be seen at every nook and corner of both the buildings.

<http://www.maharashtracollege.org/campus.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	Student Aid Fund	39	98000
Financial Support from Other Sources			
a) National	National Scholarship Portal	1	6000
b) International	-	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring Programme	15/06/2019	1420	College
Seminar on Paramedical Courses	11/02/2020	60	College
One Day National Level Yoga Training Session	21/06/2020	219	Zoom and YouTube platform
Webinar on Introduction of Data Analytics on Microsoft Excel	05/05/2020	500	Microsoft Teams, You Tube and Facebook platform
National Webinar on Product Development And Consumer Psychology - The Key Drivers	14/05/2020	490	Microsoft Teams and You Tube platform
National Level Webinar on Safety and Defence for Women	04/06/2020	669	Zoom and YouTube platform
Webinar on 'Introduction to Modern Landscaping and Business Opportunities'	20/06/2020	170	Zoom and YouTube platform
International Webinar on Communication Skills - Game Changer post Corona.	23/06/2020	170	Zoom and YouTube platform
National Webinar on "Terrarium"- Get Close to Nature	09/07/2020	253	Zoom and YouTube platform
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Lecture on Career as a Company Secretaries	Nil	450	Nil	Nil
2019	Lecture on Career Opportunities after XII Arts	Nil	240	Nil	Nil
2019	Lecture on Career Opportunities after XII Science	Nil	300	Nil	Nil
2019	Lecture on Career in Actuaries (Actuarial Science)	Nil	120	Nil	Nil
2020	Lecture on Career as a Chartered Accountant	Nil	400	Nil	Nil
2020	Lecture on Career in MBA	Nil	300	Nil	Nil
2020	Lecture on Career in Law	Nil	100	Nil	Nil
2020	National Webinar on "Guidance For UGC-NET/ MH -SET General Paper - 1"	Nil	704	Nil	Nil
2020	National Level Webinar on "Guidance for UGC-NET/SET General Paper -1"	Nil	627	Nil	Nil
2020	National Level Webinar on 'Guidance	Nil	328	Nil	Nil

for NTA UGC-NET/ MH-SET in subject of Computer Science and Applications

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
JOB FAIR 2020 (28 Companies)	350	150	-	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	16	B.Com	Commerce	Maharashtra College of Arts, Science and	M.Com
2020	1	B.Sc.	Physics	The Institute of Science, Mumbai - 400 032	M.Sc.
2020	3	B.Sc.	Physics	Guru Nanak Khalsa College, Matunga, Mumbai - 400 019	M.Sc.
2020	1	B.Sc.	Physics	Anjuman-I-Islam's Akbar Peerbhoy College of Education, Plot No.15, Sector 10A, Vashi, Navi	B.Ed

				Mumbai - 400 703	
2020	1	B.Sc.	Chemistry	KC College Vidyasagar Principal K.M. Kundnani Chowk 124, Dinshaw Wachha Road, Churchgate, Mumbai - 400 020.	M.Sc.
2020	1	B.Sc	Chemistry	Sunandan Divatia School of Science Bhaidas Sabhagriha Building, Bh aktivedanta Swami Marg, Vile Parle West, Mumbai, Maharashtra 400056	M.Sc.
2020	1	B.Sc	Chemistry	B. N. N College of Arts, Science and Commerce, Bh iwandi-42130 5	M.Sc.
2020	1	B.Sc	Chemistry	The Institute of Science, Mumb ai - 400 032	M.Sc.
2020	1	B.Sc	Chemistry	Jai Hind College, A Rd, Churchgate, Mumbai, Maharashtra 400020	M.Sc.
2020	5	B.Sc	mathematics	University of Mumbai, Kalina	M.Sc.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Shot Put (Women)	college	30
100mts Run (Women)	college	24
100mts Run (Men)	college	64
Football, Carrom, Basketball, Cricket, Boxing, Badminton, Chess, Tackando Athletics, cross counters	Intercollegiate	61
Living World Exhibition	college	20
Round Table Quiz	college	43
Shell Kalakari	college	20
Poster Competition	college	26
Essay Writing	college	18
Pencil Sketching	college	27

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	Nil	nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Active students formed Students Forum along with teachers as their guide. The constitution of the Student Forum comprises of Chairperson, Vice Chairpersons, representatives from NCC Boys and Girls unit, NSS, Ladies Common Room Committee, Gymkhana etc. Meetings of Students Forum were conducted regularly before organizing events. The Students Forum cultural week "Parvaaz" organised from 17th December 2019 to 24th December 2019 was attended by about 250 students from different streams. Various events such as Essay writing, Elocution, Singing, Dancing, Acting, Rangoli making, Cartooning, Salad Dressing and Mocktail Preparations, on the spot pencil sketching, poster competition, nail painting, shell kalakari, bridal make up and Mehendi competition were organized for the benefit of students. It also included functions like Fun-Fair and celebration of Annual Day that provided opportunities to students to display their talent. Annual Day was celebrated on a grand scale at a public hall outside the college premises. Many individual associations of the college such as English Literary association, Hindi Sahitya Mandal and others collaborated with the Students Forum during Parvaaz. This year the beautification of walls of Maharashtra college was undertaken by our students. To promote environmental consciousness and a sense of social responsibility, Students Forum in collaboration with Alumni Association collected relief in cash and kind for Nisarga Cyclone Kokan Relief, Covid Relief Fund, Karnataka

Flood Relief Fund. Apart from the cash, Maharashtra college also provided goods in terms of clothes to the people affected by natural calamities. Students from different faculty exhibit healthy competition in the various events conducted. They also assist Committees in organizing Workshops and Conferences in the college premises. Throughout the year, Students Forum helps in identifying talented students eligible to take part in inter-collegiate events. Winners of academic, co-curricular, extra-curricular activities, NSS, NCC, Sports etc. were felicitated during the Annual Prize Distribution Program. Students along with members of the management celebrated Teacher's Day for showing love and respect towards their teachers. Students Forum also organized Eid-e-Milan party for the Management, Teaching and Non-Teaching staff and students of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association is not registered, yet it conducts activities for college development. Alumni Association assisted the College in collecting funds related to Environmental Conciousness and COVID - 19 Pandemic. They collected funds amounting to Rs 7,16,000/- for Karnataka Flood Relief and Rs 8,14,381/- for Nisarga Cyclone Kokan Relief . In addition foodgrains, clothes, medicine etc. were made available to the cyclone hit areas. This year the whole world was affected by the COVID - 19 Pandemic. To help the poor and the needy during these depressing times, the Alumni Association collected Rs 2,55,000/-. Food packets were distributed to the poor and hungry people. Alumni Association also contributes towards celebration of Teachers Day. Prayer room in the college premises is maintained by Alumni.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Internal Decentralization: Principal Level • Decentralization of works and duties is the backbone of any institution. Our college strongly believes in equal distribution of works to all stakeholders. Hence The Principal and the Vice Principal along with various committees and their heads prepare a glitch-free plan to uniformly distribute various works amongst all staff (teaching and non-teaching.) Faculty Level • IQAC has the freedom to devise quality policies and implement them with the kind permission of and under the supervision of the Principal of the college. • HODs and Coordinators of different committees conduct various meeting to plan, finalize, and implement activities, in view of the available resources. • Committee meetings: All committees of our college draw participatory action plans, and smoothly implement them under the leadership of the respective conveners. • Staff Meetings: Issues pertaining to staff, students and everything else related to the college are at the core of discussion in staff meetings. Where suggestions from all are welcome. Minutes

are noted and implemented as and when needed. • CDC meeting: College Development Committee meet regularly to review the functioning of college, to make and approve budgetary provisions and making decisions related to various issues. CDC also looks into the problems that the college is facing and tries to find out solution for the same. • The college also involves parents - as they are a very important pillar in the teaching learning process-. Interactions are held and parents are counseled about how the defaulters in attendance and also about meritorious students. • The unaided section of our college has freedom to make decisions regarding the time table, conducting exams and arranging various other activities. Student Level: • Students' Council serves as a median of communication between the college authority, teaching staff and students. • Students' council also takes lead and helps in arranging various programmes: it directly benefits the students and sows the seeds of leadership and headship in them. The freedom of working and the guidance of their teachers make students imbibe leadership skill skills at this stage of their life.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> • The college institutes an admission committee, comprised of the teaching staff, to complete the admission process according to the instructions issues by the University of Mumbai. •The process is online and offline both. •The students are provided counseling, guidance and assistance while filling the form. •They are given full liberty to choose subjects of their choice and interest. •The lists of selected candidates are displayed on the date and time ordered by the University. •The students are selected strictly on the basis of merit.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • To initiate the interaction with industry a One Day National Webinar was organized on 26 June, 2020. The theme of the webinar was 'Intellectual Property Rights'. It was held on 26-06-2020. Total 163 people participated in this webinar. • Our college collaborated with Anjuman e Dardmandan e Taleem wa Taraqqi, Mahad worked to raise fund and supply relief material to the affected areas of Kokan in June, 2020. • Our college collaborated with Anjuman e Dardmandan e Taleem wa Taraqqi, Mahad to distribute food packets among the poor and needy in the lockdown imposed in March, 2020. • On 27 and 28 June, 2020 our college collaborated with the

Association of Non-Government Colleges, Mumbai to distribute Educational kit in the Cyclone hit area of Kokan

Human Resource Management

The Teachers are motivated to take part in Orientation/Refresher/Short-term courses, FDP to enhance their skills as a teacher. ? They are also asked to keep attending Seminars/Conferences/Symposiums to keep themselves updated regarding their subjects. ? Programmes are conducted to counsel, guide and motivate the non-teaching staff.

Library, ICT and Physical Infrastructure / Instrumentation

- The complete 7th floor has been dedicated to library of the college. • A rich library that consists of almost 70,000 books. Some of them are rarest of the rare and found only in our college in Mumbai. • Soul To fulfil the functional requirements of the library SOUL 2.0.0.12 software is used. It consists of different modules sub-modules which take care of the different functionalities in library. SOUL 2.0.0.12 consists of the Acquisition Catalogue Circulation OPAC - Online Public Access Control Serial Control Administration software. • Our college has a total of 246 computers, with 182 in Computer Labs, and with almost 236 of them having internet access of 50 MBPS to provide staff and students an ambience to learn and grow emphatically.

Research and Development

- Our college is privileged to become a recognized Research Center to carry on works in the field of research and explorations. • The Department of Commerce, Urdu and Botany have got the facility of registering students for Ph. D.'s in their respective subjects. • Some teachers are pursuing their Ph. D. while teaching in our college. • Teachers also contribute to their knowledge by writing research papers. • Teaching staff is regularly intimated regarding conferences, workshops, short term courses going to be held at different places. Faculty members are motivated for academic advancement. • Special leaves are granted to teachers, as per the norms and guidelines of the University of Mumbai, to attend seminars, conferences etc. with an aim to keep the research tempo alive among teaching faculty. •Teachers also roganise Seminars, Conferences on

	various themes and subjects.
Examination and Evaluation	? Examination and Evaluation All the guidelines and schedule of the University of Mumbai are followed for conducting various exams. Wherever the university asks us to conduct the exam at college level, for example, practical in Science subjects and Project and Viva in Arts Faculty, we accomplish this task as per the rules laid down by the university itself.
Teaching and Learning	<ul style="list-style-type: none"> • As far as teaching is concerned, our college usually sticks to the traditional lecture method. • Apart from this traditional method of 'Chalk and Talk', teachers make their teaching very easily comprehensible as well as interesting through 'Power-point Presentations'. • Youtube Videos are another source of facilitating the learning process. The links of various subject-related videos are shared with students to serve this purpose. • The teachers use Film-screening as a tool to generate interest as well as keep the students well-informed. • E-books and journals have emerged as innovative and easily available tool to learn. The teachers - after testifying the utility of the books and journals- suggest/provide them to students. • Apart from this various other Audio-Visual Aids are employed by teachers to make the process of teaching and learning effective, efficient and excellent. • Tests, Quizzes and Assignments (and Viva Voce at TY level) help students to strengthen their learning outcomes.
Curriculum Development	Curriculum Development is the aspect which is dealt by the University of Mumbai. Some of our faculty members are BoS members over there, and they play a very crucial role in preparing syllabi that caters to the needs of the current times. As and when the need arises, and we start a Value Added Course our college teachers develop a syllabus based on the requirements of the course and execute it in letter and spirit.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	As far as Planning Development is concerned our college relies on the interactive portals of Mumbai

University and also the Director of Higher Education, Maharashtra. • Each year the Academic Calendar is prepared in accordance with the University's rules, regulations and keeping in mind the needs and ease of our students as well teaching staff. • Students data is managed starting from entry level online forms till the Transfer and Migration certificates.

Administration

• College carries out various administration activities through portals of various statutory agencies, particularly Mumbai University (digital University) and Government of Maharashtra through Joint Director, Mumbai.. • Administrative activities related to students like enrolment eligibility, fees management, examination etc. are performed through integrated Mastersoft® software.

Finance and Accounts

• Fully computerized office and accounts section. • All the accounts and audits are done and the records maintained online. • Reception of college funds and disbursement of salary through online system

Student Admission and Support

• The entire admission process is completed with the help of online process, including payment gateway. • The students are asked to pay the fees online, directly to the university. • If any student has any difficulty while taking admission online, the teaching and office staff tries to solve the problem instantly. • All the admission records are maintained online by the college office staff. • The college library uses SOUL 2.0.0.12 software. The purpose is to present different modules, sub-modules which take care of the different functionalities in library. SOUL 2.0.0.12 consists of the Acquisition Catalogue Circulation OPAC - Online Public Access Control

Examination

Examination in our college is conducted as per the statutes and rules of the University of Mumbai. Examination committee sticks to the orders given by the university for time table, pattern of exam, assessment and declaration of results. Evaluation is online for these examinations. Our College is recognized Centre for Centralised Assessment Programme for online Assessment of Mumbai University.

Our exam system is a perfect example of e-Governance as we work in tandem to various stakeholders - such as University, Director of Higher Education , Maharashtra Government., College Website- to conduct smooth and glitch-free exams.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mrs. Mayurakshi Mitra	IQAC Workshop	Nill	500
2019	Mrs. Rakhshanda Hani	IQAC Workshop	Nill	1000

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	CAS and API calculation under the 7th Pay Commission	Nill	18/01/2020	18/01/2020	46	Nill
2020	Workshop on Mental Health	Nill	18/02/2020	18/02/2020	45	Nill
2020	Nill	Session on soft skills	06/03/2020	06/03/2020	Nill	53
2020	to discuss the CAS form under the UGC 4th amendment implemented from June 2017 and provide	Nill	14/02/2020	14/02/2020	26	Nill

	the necessary guidelines .					
2020	Training given to Faculty regarding Use of RUSA Software	Nil	28/10/2020	28/10/2020	52	Nil
2020	National Level Webinar on "Guidance for UGC-NET/SET General Paper -1"	Nil	18/05/2020	18/05/2020	627	Nil
2020	National Webinar on Corona Pandemic Issues and Challenges Related to Immunity - Lessons from Quran	Nil	18/06/2020	18/06/2020	150	Nil
2020	One Day National Level Yoga Training Session	Nil	21/06/2020	21/06/2020	151	Nil
2020	Four days Webinar for Principals New Principal as a Visionary CEO	Nil	11/12/2020	14/12/2020	60	Nil
Nil	Awareness Campaign on FIT India organized with theGirls NCC Unit	Nil	24/08/2020	24/08/2020	100	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on 'Open Source Tools for Research'	3	08/06/2020	14/06/2020	7
Faculty Development Programme	8	30/04/2020	02/05/2020	4
FDP on 'ICT Tools in Teaching Chemistry'	1	02/09/2020	06/09/2020	5
FDP on 'Evolution from Offline to Online Teaching'	5	30/05/2020	03/06/2020	5
Orientation Programme	2	23/09/2020	31/10/2020	37
Orientation Programme	1	11/11/2019	01/12/2019	21
Orientation Programme	1	01/07/2019	21/07/2019	21
Orientation Programme	2	02/12/2019	21/12/2020	20
Refresher Course	1	06/11/2019	19/11/2019	15
Refresher Course	2	13/12/2019	27/12/2019	15
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Interest free loan is provided to the staff through two Societies: • Maharashtra College Employee's Co-operative Credit Society Ltd. • Al Falah Credit Society • RO facility is available for the teaching staff.	Interest free loan is provided to the support staff through: • Maharashtra College Employee's Co-operative Credit Society Ltd. • Al Falah Credit Society • RO facility is available for the non-teaching staff •	• Students' Aid Fund • The needy students are given interest free loan at the time of admission. • RO facility is available for students. • Through book bank students are provided books to study - free of

Supporting Non-Teaching Staff to upgrade their qualification

cost.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4 Financial Management and Resource Mobilization 6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) A clean and clear financial record is the backbone of progress of every institute. Maharashtra College is very particular about Financial Management. Two types of Audits are run on parallel basis: Mirza Associates takes care of our internal audits at regular intervals. Whereas the renowned Singhvi Co. have been given charge of the external audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

1407920

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) YouTube videos regarding different instructions that were uploaded on Official Youtube Channel of our college proved to be a tool of guidance for parents as well. 2) The change in admission procedure -with its conversion in completely online mode- at one hand increased the responsibility of parents, but, at the other hand they also got in touch with teachers/college officials to complete the procedure of admission. And they were guided as and when the need arose. 3) Our online examination procedure also proved to be a matter of responsibility with the parents. One mobile number of any of the parent was also included, so that in case of emergency that could be used. It helped us to come in contact with parents once more.

6.5.3 – Development programmes for support staff (at least three)

1) A Soft skill development program was conducted by IQAC for the support staff of our college on 6 March, 2020 in our Mohammed Ali Mitha Auditorium. The Vice-Principal, Dr. Abdul Majid Ansari, of our college delivered a motivational lecture and threw light on how to attain efficiency as well as success in what we do. The programme was attended by 53 support staff and was ensued by a Q A session. 2) Our college Lab Attendants were sent to RJ College of Arts, Science and Commerce, Mumbai, to attend one day "Intercollegiate Workshop on Safety in Labs" on 27th November, 2019.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

i) A 'Job Fair' was conducted on 18 January, 2020 by the Training and Placement Cell of our College. It provides our students a grand opportunity to prove their mettle in the professional world. ii) The 'Hurricane Nisarga' which battered certain parts of Maharashtra in June, 2020 left an unprecedented effect on the Coastal Areas of Maharashtra, especially - the Kokan Region. Our College, in collaboration with Anjuman Dard-Mandaane Talim o Tarakki, Mahad, took rigorous efforts to provide relief to the affected Kokan Region. An amount of 8,14,381 was raised by our college staff, students and alumni and relief goods were dispatched to the affected areas. 3) As Covid-19 brought the world to a standstill, we kept the flame of education alive and marched on the path of teaching-learning through a host of Webinars and Online Seminars.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	One day Workshop on 'CAS and API Calculations under the 7th Pay Commission'	18/01/2020	18/01/2020	18/01/2020	46
2020	Session on 'Soft Skills' for the Non - Teaching staff	06/03/2020	06/03/2020	06/03/2020	53
2020	Organised sessions for teachers to discuss the CAS form under the UGC 4th amendment implemented from June 2017 and provide the necessary guidelines.	14/02/2020	14/02/2020	14/02/2020	26
2020	Training given to Faculty regarding Use of RUSA	28/10/2020	28/10/2020	28/10/2020	52

	Software				
2020	Four days Webinar for Principals New Principal as a Visionary CEO	11/08/2020	11/08/2020	14/08/2020	60
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest lecture on 'Sexual harassment at workplace'.	29/11/2019	29/11/2019	50	32
Workshop on self-defence techniques	17/12/2019	21/12/2020	55	Nil
"Eve Remembering: A Tribute to Toni Morrison"	17/02/2020	17/02/2020	10	Nil
Screening of the movie 'Pink'.	04/03/2020	04/03/2020	43	12
Poster presentation on women centric issues.	05/03/2020	05/03/2020	35	15
Guest lecture by Advocate Ms Veena Gowda on 'Issues of women at workplace'.	06/03/2020	06/03/2020	20	Nil
Celebration of International Women's Day	07/03/2020	07/03/2020	43	7
National Level Webinar on Safety and Defence (Workshop for women and girls)	04/06/2020	04/06/2020	550	119

National Webinar on 'Women and Work'. The Resource Person was Prof. Ritu Dewan, Vice President, Indian Society of Labour Economics.	27/08/2020	27/08/2020	129	52
Industrial visit to Meenakshi Industrial estate Manufacturers of plastic moulded articles industrial components - Vasai. The objective was also highlight women contribution to the labour force in the manufacturing sector.	24/07/2019	24/07/2019	9	1
Akshara (NGO) Building Perspective Gender Workshop. NSS unit of Maharashtra College along with Akshara (NGO) organised the "Building Perspective Gender Workshop" (Beneficiaries about 100)	17/08/2019	17/08/2019	8	Nil
"Empowerment and awareness week": Sociology Week -Drama Competition on gender issues such as female infanticide, right to	23/08/2019	23/08/2019	67	4

education, samay ka chakra, honor killing, alcohol abuse, domestic violence, women empowerment etc..				
"Empowerment and awareness week": Sociology Week - Ted Talk cum discussion on scientific temper and gender equity in patriarchal society.	27/08/2019	27/08/2019	20	2
Workshop on self-defence techniques.	19/09/2019	23/09/2019	50	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

• TREE PLANTATION: NSS volunteers NCC cadets have actively participated in tree plantation activity within college campus and in other parts Mumbai. • SWACHHATA PAKHWADA (18th September to 2nd October 2019): NCC cadets celebrated Swachhata pakhwada by conducting like cleaning the nearby park PT Mane Udyan at Nagpada Junction and the college premises. At Nagpada signal cadets also created awareness about the cleanliness and about the sound pollution to the people who are doing unnecessary honking. • SHRAMDAN (5th Dec 2019): Shramdan was done by NCC Cadets in cleaning of historical monuments near Nagpada garden with cleaning of wall painting and nearby areas. • Plugging (Jogging and picking up of litter 7th Dec 2019): NCC cadets did jogging in the college and near Nagpada area to collect litter and waste from the surrounding area. • CLEANING OF PUBLIC PARKS (10th Dec 2019): Cleaning of public parks was conducted at Nagpada garden by picking of plant litter and plastic packets • CLEANING OF BEACHES DRIVE: NCC cadets and NSS volunteers have participated in beach cleaning drives at Girgaon Chowpati • SEMINAR ON PLASTIC WASTE MANAGEMENT (13th Dec 2019): A Seminar on plastic waste management was organized by the NCC. The Principal and the CTO were the resource persons. • PLASTIC FREE CAMPUS CAMPAIGN (26th to 28th September 2019), NSS and SARUS NATURE CLUB jointly organised plastic free campus programme for 3-days in the College. Student members prepared more than 200 paper bags were prepared and were distributed to the person carrying plastic bags in the College campus with the message 'GO GREEN, PLASTIC IS OBSCENE' 'NO PLASTIC IS FANTASTIC'. • ENVIRONMENTAL LITERACY QUIZ (16th June 2020): In the wake of pandemic COVID-19, Sarus Nature Club IQAC organised National Level Online Environmental Literacy Quiz. More than 264 E-Certificates were mailed to successful participants from a large number of registrations. • ONLINE WEBINAR ON MUMBAI FLOODS FINDING SOLUTION WITH CITIZENS PARTICIPATION (12th July 2020): Sarus Nature Club and IQAC of Maharashtra college organised this event • NATURE TRAILS are organised by certain departments and also by SARUS NATURE CLUB where in the students get opportunity to be in nature and appreciate the benefits of it. • Sarus Nature Club in coordination with Student Forum had organized 2 competitions 1) PENCIL

SKETCHING and 2) PHOTOGRAPHY during 'Parvaaz 2019'. • NATIONAL ONLINE WEBINAR ON "TERRARIUM" - GET CLOSE TO NATURE' (9th July 2020). This webinar was organised in collaboration with Lala Lajpatrai College of Commerce and Economics. The resource person emphasized on gaining popularity of terrarium with homeowners, gardeners, and millennials as these small-scale ecosystems bring a touch of nature and greenery inside homes and offices. • INSTALLATION OF WATER SAVING DEVICE: A total of 70 taps in the college premises were fitted with water saving device. This reduced the wastage of the water.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	1
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	6	12	06/07/2019	72	Free coaching to the underprivileged children	Every Saturday Sunday SYBMS students gave free coaching to the underprivileged children of the YMCA BABY GARDEN area.on. 1. Etiquettes, 2. Hygiene, 3. Maths, science, English Marathi. Beneficiary students 70	12
2020	14	26	07/08/2019	01	Free Medical Check-up Camp	Free Medical Check-up Camp was organised	131

						by NSS unit of Maharashtra in collaboration with "HEALTH SPRING" Family Health Experts of Mumbai.	
Nill	Nill	Nill	23/08/2019	01	Human Chain Walkathan To Promote Swacch Bharat Abhiyan	NSS volunteers participated in this program organised by NSS cell, University of Mumbai from Marine line to Charni Road.	24
Nill	Nill	Nill	27/08/2019	01	Voter I.D. Registration Camp.	NSS unit has organised voter I.D. Registration Drive camp in the College Campus.	98
Nill	Nill	Nill	27/08/2019	01	Domicile Making Program for students of Maharashtra College.	The purpose of the event was to make the process of applying and obtaining easier for the students. The camp was aimed at	300

						reducing the burden at the citizen f acilitati on centres and provide services to students within the college.	
Nill	Nill	Nill	28/08/2019	02	Passport Making Program for students of Mahara shtra College.	The purpose of the event was to make the process of applying and obtaining easier for the students. The camp was aimed at reducing the burden at the citizen f acilitati on centres and provide services to students within the college.	350
Nill	Nill	Nill	05/09/2019	01	Organ Donation Awareness Campaign Rally.	NSS students participated in the above program organised by NSS	15

						cell, University of Mumbai from Marine Drive to Charni Road.	
Nill	Nill	Nill	12/09/2019	01	Ganpati visarjan duty	On the occasion of GANASH UTSAV, NSS volunteers have been given duty by Nagpada police to Assist in Bandobast .	31
Nill	Nill	Nill	15/09/2019	01	Beach cleaning	NSS unit worked as volunteers to Beach Cleaning program at Girgaon Chowpati.	11
Nill	Nill	Nill	21/09/2019	01	BSE visit to attend 2nd Annual RTI lecture	Guest speaker shared his views on "How_Good_Governance is the fundamental right of the people of India". The objective was to promote ethics, righteous conduct, and human values.	100

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics (Degree college teachers)	26/03/2019	Degree college teachers follow code of professional ethics as per University of Mumbai circular no. TAAS(CT) / ICD / 2018-19 /1241, Direction no. 1 of 2019 with ref. no. TAAS(UT)/ICD/2018-19, and Govt. of Maharashtra Higher Technical Education Department Government Resolution No. Misc-2018/C.R.56/18/UNI-1 . This circular mentions the set of responsibilities of the teachers and the Principal. In addition to this, it also mentions teachers conduct and responsibilities towards the students, colleagues, authorities, non-teaching staff and the society at large. Teachers of our institution abides to the professional ethics as stated in the said circular. The institution has certain constituted certain committees as per norms prescribed by the University that looks into the issues related to the conduct of teachers.
Code of conduct (Non-teaching staff)	Nill	The code of conduct for non-teaching staff abide to the circular no. Sankeerna 2013/(81/2013)/vishi 1 which states the non-teaching staff are governed by the Standard Code of Maharashtra Civil Services Rules to the extant applicable.
Code of Conduct (Students)	Nill	The institution's prospectus (published on 16th April 2018) mentions the set of rules that are in accordance with norms of UGC and University of

Mumbai. The prospectus specifically mentions in detail about strict prohibition to 'Ragging' and what constitutes to ragging. The institution premise is having hoardings placed at different places which mentions about code of conduct expected from the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Maharashtra Day Celebration	01/05/2019	01/05/2019	20
World Environment Day	05/06/2019	05/06/2019	32
International Yoga Day	21/06/2019	21/06/2019	85
Celebration of Munshi Premchand Birth Anniversary	30/07/2019	30/07/2019	32
No Tobacco Oath	15/07/2019	15/07/2019	78
Literary meet: The life and art of Ghazal writing of Nasir Kazmi	12/08/2019	12/08/2019	80
Independence Day	15/08/2019	15/08/2019	32
Rakhsha Bandhan Day	15/08/2019	15/08/2019	32
CLEANLINESS/SWACCH BHARAT ABHIYAN	15/08/2019	15/08/2019	23
Release of Wall Magazine " Shoor-e-Nav "	23/08/2019	23/08/2019	35

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plastic Free Campus (26th to 28th September 2019), NSS unit organised plastic free campus programme for 3-days in the College campus, say-no to plastic in the College premises and distributed Paper bag. SARUS NATURE CLUB also co-ordinated with NSS in the Plastic Free Campus Campaign. Student members prepared paper bags in the College Hall for 3 days by using waste newspapers and threads and gum for pasting. More than 200 paper bags were prepared by Sarus Nature Club student members and NSS students by sitting for more than 4 hours every day. On 28th September 2019, students distributed these paper bags to the person (Teaching staff, Non-Teaching staff and students) carrying plastic bags in the College campus with the message 'GO GREEN, PLASTIC IS OBSCENE' 'NO PLASTIC IS FANTASTIC'. In this manner, our College became more aware of environment and all of us has taken pledge that to avoid use of

plastic as far as possible.

2) Installation of water saving nozzle in the taps of college premises: A total of 70 taps in the college premises were fitted with water saving device. This reduced the wastage of the water.

3) Roof-top solar plant: The institution is the first education institute in South Mumbai to be powered 100 by solar energy. It also boasts of the largest solar power plant capacity among education institute in South Mumbai. The cumulative capacity of 84.5 kWp was done in 2 phases of 50 kWp 34.5 kWp in the year 2017 2019 respectively. Currently the college electricity requirement is fulfilled by this roof-top solar plant.

4) Use of e-platform for communication purpose to reduce the waste of paper: With the use smart phone with internet connectivity and e-social platforms, communication between different stakeholders of the college has become fast and easy. This has substantially reduced the use of paper. Double printing of papers instead of one-sided printing so as to economise the use of papers.

5) Maintenance of garden: Even though there is space limitation is there, the Botany department along with administrative staff looks after the maintenance of the college campus garden thereby imparting greenery to the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I 1. TITLE OF THE PRACTICE: Job fair 2. OBJECTIVES OF THE PRACTICE: To provide job placement to Third Year and Post Graduate students of Maharashtra College and other colleges of Maharashtra. 3. THE CONTEXT: The Job Fair was started in 2018 with the vision to provide job opportunities to third year (TY) undergraduates and post graduate (PG) students. The students of TY and PG look for job after completion of their education. Many candidates are rejected being fresher or because of poor performance in interview. To come out with the solution of this problem College has developed Training and Placement Cell where the students are prepared for interview. After the completion of interview preparation module, the students are asked to appear in job fair while studying in final year. The selected students are offered Letter of Intent (LOI). Those who get LOI from companies can join the firm after getting their degree. This help the students to make them mentally fit for their bright future. 4. THE PRACTICE: The Training and Placement Cell was established with an objective to provide job opportunities to all the UG and PG students irrespective of college and locality. Mr. Wasim HR of Deeniyat provides the details of companies for campus placement. The HR from different companies approaches the Executive member of Training and placement cell. The date of Job fair is fixed by the mutual understanding of HR executives. This creates a platform which gives students and employers a chance to meet one another, establish professional relationships, and discuss potential job and/or internship opportunities. The shortlisted students are given Letter of Intent (LOI). After receiving LOI, the students can join the company on completion of the course. 5. EVIDENCE OF SUCCESS: The Training and Placement Cell did receive a tremendous response apart from the students of the Maharashtra College, there were 350 students who came forward to be a part of the Job Fair. A sizeable number of students from other institutions expressed their gratitude to the Principal, Dr. Sirajuddin Chougale who encouraged the team to be consistent with the annual job fair. There were 28 Companies who came and participated in the Placement and around 150 students were given the Letter Of Intent (LOI) which was a good beginning. The salary to offer was between Rs. 12000 -27000. Subsequently the Principal showed appreciation towards the HR Representatives of the Companies for evincing interest in the endeavour of the College. The Placement Cell had also taken up Summer Internships and did receive a tremendous response from not just start - ups but also from prominent companies

like Heremaps, Brand Factory and PopShot. Apart from the campus recruitment programme in our college, the students were also encouraged to participate in on-line registration for firms and to attend the job fairs and off-campus programmes conducted at various institutions. Internships for students: Institute encourages the students to take the internship program organised by the companies.. Placement cell is providing all necessary help to give internship support to all interested students. • Job Fair (18/01/2020) – 28 companies 350 students participated – 150 students got the letter of intent. • Other campus interviews: o Company:- Silverlink Technologies (06/12/2019) – 45 students participated – One student got the letter of intent. o Company:-Infosys (26/02/2020 to 27/02/2020) 500 students participated – one student got the letter of intent. o Company:- Aditya Birla (12/03/2020) – 46 students participated – 25 student got the letter of intent. The following is the internship details for Academic Year 2019-2020: • Company:- Here Maps Program – 20 student participants • Company:- IIT Bombay – 25 student participants • Company:- PopShot – 8 student participants • Brand Factory:- 1 student participants

6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: There are one major issue regarding girl students in job fair. Many girl students don't want do job after completing their education or their parents do not allow them to do job. This problem can be solved if parents and girl students are convinced satisfactorily.

7. NOTES: Other colleges can also organize job fair for the students. This will help in increasing employment ration.

BEST PRACTICE II

1. TITLE OF THE PRACTICE: Relief activities

2. OBJECTIVES OF THE PRACTICE: Objective: • To help the flood / natural calamities affected people financially or other means.

3. THE CONTEXT : Maharashtra College in collaboration with Anjuman Dardmandane Talim-o-Taraqqi Trust, Mahad (NGO) has signed MOU to help flood/ natural calamities affected families of not only Maharashtra but also rest of the states of India. The relief fund drive run by college has successfully helped the needy families.

4. THE PRACTICE: In the wake of natural calamity that fatefully occurs in any Indian state, Maharashtra College keeping humanity as priority volunteers to help affected people. The initiative is taken by the Principal. On a single call by the Principal, Dr. Sirajuddin Chogle, all the stakeholders of the college volunteers to raise the relief fund. Not only college staff volunteers for the same, presents students and almmi students also volunteers for raisin the fund for the helping the people affected due to natural calamity. The money collected is then donated to the ADToT, an NGO which actively participates in looking after the welfare of needy people

5. EVIDENCE OF SUCCESS: College had an opportunity to work in collaboration with Maharashtra College Alumni Association and Anjuman Dardmandane Talim-o-Taraqqi Trust, Mahad on four occassions, the first one being Kerala Flood Relief (Donated Rs.23,00,000/-) in (August - September) 2018 and remaining three being inthe academic year 2019-20. These three occasions were Nisarga Cyclone Kokan Relief (Donated Rs. 8,14,381/- July 2020), Covid Relief Fund (Donated Rs. 2,55,000/-April 2020), Karnataka Flood Relief Fund (Donated Rs. 7,16,000/- August - September 2019). Apart from the cash, Maharashtra college has provided goods in terms of clothes to the people affected by natural calamities.

6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: -----

7. NOTES: Other colleges in collaboration with NGOs can come forward to help the needy families.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.maharashtracollege.org/assets/pdf/Best%20Practices%20I%20&%20II%202019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

ECO-FRIENDLY INITIATIVES: Following is the list of eco-friendly initiatives taken up by this institution: **USE OF SOLAR ENERGY FOR ELECTRICITY - ROOF-TOP SOLAR PLANT:** The institution is the first education institute in South Mumbai to be powered 100 by solar energy. The cumulative capacity of 84.5 kWp was done in 2 phases of 50 kWp 34.5 kWp in the year 2017 2019 respectively. The electricity generated through these panels are supplied to the BEST and accordingly the bill for the institution is decided. Estimated annual generation of electricity is 1, 12,000 units per annum and annual savings on electricity cost is Rs.15,68,000/-. Estimated carbon footprints to be saved is 56 tonnes of CO2 every year. The Chairman, KIHE Society, Mr. Mohammed Ahmed Khan and The Principal Dr. Sirajuddin Chougale, Maharashtra College of Arts, Science Commerce received the prestigious award of Spotlightee - 2019 by Sanctuary Nature Foundation for the use of solar energy to power the institute.

ENERGY SAVING INITIATIVES: All the stakeholders share the responsibility to avoid wastage of electricity by switching off the lights, fan, computers, and other electrical/electronic appliances when not in use. Double printing of papers instead of one-sided printing so as to economise the use of papers. Reduced use of paper through E - communication). Use of energy efficient appliances. **ZERO WASTE COMPOST PROJECT:** Zero waste campus project was installed in the academic year 2014-15. This project aimed at producing the compost from the wet waste which was later used for the maintenance of the garden. With the lockdown, the input i.e. wet waste generation has come to standstill. Measures will be taken to revive the project once the lockdown ends. **THE STUDENTS OF THIS INSTITUTION HAVE PARTICIPATED IN TREE PLANTATION ACTIVITIES AND CLEANLINESS DRIVES ORGANISED IN COLLEGE PREMISES AND ELSEWHERE. GARDENING:** Though there is space limitation, this institution still strive hard to maintain the college garden. **SENSITIZE STUDENTS TOWARDS NATURE:** Programme such as Flower arrangement and Fruit Vegetable carving competitions, film shows on wildlife, nature trails and excursions were organised to create environment awareness, to abreast them about the sensitivity towards and potentials of plants animals among students **SARUS NATURE CLUB (REGISTERED)** organizes several activities to sensitize students about nature, plants and animals. Several departments of the institutes arrange excursions for the students to study and appreciate the intricate balance between the nature and humans. **WATER CONSERVATION:** In each water taps of the institution, water saving nozzle is small attachments that are fitted at the end of the water taps mouths thread as an attachment. Due to installation of nozzle tap in the institution wastes of water has been reduced. **NO PLASTIC CAMPAIGN:** Maharashtra College has organised "Plastic Free" Campaign in College Campus. Students prepared paper bags and distributed to the person carrying plastic bags in the campus with messages 'GO GREEN, PLASTIC IS OBSCENE' and 'No Plastic is Fantastic' etc. **USE OF PUBLIC TRANSPORT:** Most of the members this institution use public transport. This helps is reducing energy consumption and greenhouse gas emissions that damage the environment.

Provide the weblink of the institution

<https://www.maharashtracollege.org/assets/pdf/Intitutional%20Distinctiveness%202019-20.pdf>

8.Future Plans of Actions for Next Academic Year

In order to excel in academics, the college intends to start new courses. The college has applied for post-graduation courses in the subjects of English, Economics, Physics, Chemistry and Zoology so as to enhance the academic standard of the students. Skill development Courses, Vocational Courses and Short Term Certificate courses will be introduced to increase the employability of students. In order to accommodate the new courses, new classrooms will be created in the college premises. Faculty members will be encouraged to take up minor and major

research projects. The Research Committee assists the teachers to apply for research projects and to receive research funds from various agencies. Since faculty members of certain subjects have acquired recognition as Ph D guides, research centres in those subjects can be started. Faculty members are motivated to participate and organize Seminars/ Webinars, Workshops, Symposiums and Conferences. Efforts will be made to strengthen the bond between industry and academia for the overall benefit of all the stakeholders. Teachers are also motivated to take up professional development courses viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes in order to upgrade themselves with the current syllabus. Facilities and assistance will be provided to the teachers to develop e-content and MOOCs. Faculty members will be trained to use online teaching modes and methods in the face of Pandemic. Use of LMS and ICT tools will be adopted to facilitate online teaching/learning. Departments will be encouraged to conduct co-curricular and extra-curricular activities in order to increase student participation. Incubation centre has been created by the college and registered in the name of MAHA CARE (Centre for Acceleration of Research and Entrepreneurship). Efforts will be made to enrol more start-ups under the incubation centre. Examination system will be modified and conducted through online mode during the Pandemic.